



**COUNTY GOVERNMENT OF KERICHO
KERICHO MUNICIPAL BOARD**

Email: kcomunicipalityboard@kericho.co.ke

**MINUTES OF KERICHO MUNICIPAL FULL BOARD MEETING HELD ON 5TH
FEBRUARY, 2024 AT CHIEF EXECUTIVE COMMITTEE MEMBER'S
OFFICE**

MEMBERS PRESENT

CPA, Peter Korir – KMB Chairman (Chair of the meeting)
Hon. Brian Langat – CECM, Lands, Housing and Physical Planning
Cs. Betsy C. Kirui – C.O, Lands, Housing and Physical Planning
Beatrice Langat – KMB Vice-Chair
Joel K. Soi – KMB Member
Gideon Kirui – KMB Member
Joseph Rotich – Kericho Municipal Manager

IN ATTENDANCE

Hon. Sammy Rono- Governor's Political Advisor
Rotich Japheth- Economic Advisor
Benard Koros – Finance
Stanley Bett – Municipal Planner – Taking Minutes

AGENDA CONVENING THE MEETING

Consultation on improvement and streamlining revenue management
system to improve collection.

MIN. 1/KMB/5/02/2024: INTRODUCTION

The Board Chair called the meeting to order at 10.10AM and welcomed members to the meeting. He called upon Mrs. Beatrice Langat to open the meeting with a word of prayer.

The chair then gave the Chief Executive Committee Member **Hon. Brian Langat** to give an overview of revenue collection at the County.

MIN. 02/ KMB/5/02/2024: CECM'S Remarks

The CEC briefed the members on the prevailing situation on the revenue collection in the county. He was alarmed on the sharp dropped in the collection which stood at 12% of the targeted amount in the same period. He added that the members should swing into action and come up with the working strategies to reverse the trend.

He also informed members about Kericho Governor H.E. Dr. Erick Mutai concern on the trend and requested that the function be transferred to the municipality. In light of this, the chair called upon the board to come up with rapid results initiatives to remedy the situation. He urged the board to deliberate on the issue and give the solutions to it.

MIN 03/KMB/5/02/2024: Resolutions

Pursuant to the discussion and deliberation, the board made the following resolutions;

1. **IT WAS RESOLVED THAT** board creates its own **PAYBILL NUMBER** linking the existing county revenue collection account for traceability.
2. **IT WAS RESOLVED THAT** the municipal Board **SEAL** be obtained to authenticate municipal's official documents such as receipts to weed out possible corruption risk in the collection.
3. **IT WAS RESOLVED THAT** the manual system be used in the meantime as the electronic systems are being restored.

4. **IT WAS RESOLVED THAT** the manager writes a letter to public service board to allowed the board employ thirty casuals to aid in the collection of revenue
5. **IT WAS RESOLVED THAT** the interns be utilized as the process of employing casuals is being done.
6. **IT WAS RESOLVED THAT** the board begins the piloting of revenue collection exercise as from 7th February 2024.

MIN. 4/KMB/5/02/2024: FINAL REMARKS

The chair thanked the members for attending the meeting and urged the board to put in action all the resolutions made as soon as possible to avert any possible loss of revenue. He told the board to seal any revenue leakages by ensuring they did the oversight role through sub-committees.

The Chief Officer **Cs. Betsy C. Kirui** challenged the board to demonstrate their ability by successfully implementing revenue collection in order to boost their image. She stressed that H.E the Governor was committed to offer his unwavering support to the board to holistically implement its functions as intended.

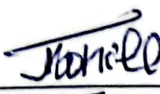
MIN. 4/KMB/5/02/2024: ADJOURNMENT

There being no other business, the meeting was adjourned at 12:15PM.

Confirmed and verified this 5th day of Feb 2024



Chairman



Secretary: